



MONTHLY MEETING AGENDA

BOARD OF DIRECTORS

VIRTUAL PREP ACADEMY OF OREGON

JEFFERSON CLASSICAL ACADEMY OF OREGON

740 Overholt Ave, Prairie City, OR 97869

January 22, 2026 @ 12:00 pm

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 212 937 765 424 03

Passcode: Y8sq6fL9

Dial in by phone

[+1 540-566-5080,,460981097#](#) United States, Roanoke

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Phone conference ID: 460 981 097#

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Virtual Prep Academy of Oregon and The Jefferson Classical Academy of Oregon (“School”) welcomes your participation at the School Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance. Your participation assures us of continuing community interest in our School. To assist you in the case of speaking/participating in our meetings, the following guidelines are provided:

1. Agenda is available online at the meeting.
2. “Oral Communication” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board Chair at:

B. ROLL CALL

Role	First	Last	Present	Absent
Board Chair	Laurel	Pederson		
Secretary	Suzi	Kendrick		
Treasurer	Christine	Hackenbruck		
Quorum Established				

II. COMMUNICATIONS

A. Public Comments: Comments may be made to the Board at this time on non-agenda topics. Please state your name and keep your comments to no more than three minutes. If you wish to add an agenda item, please contact the Head of School two weeks prior to the next Regular Board Meeting.

B. Head of School Report- Melissa Hausmann

a. State of School Report

i. Enrollment Update

- Virtual Prep Academy of Oregon
 - 130 student current enrollment
- Jefferson Classical Academy of Oregon
 - 11 student current enrollment

ii. Academic Updates

- Semester 2 Updates
- JCA-OR Overview Presentation
 - Classical Overview Deck
 - Classical Academic Model Guide

iii. Virtual Prep Academy of Oregon Final Financial Report (Consent Agenda Action Item)

- 2023 VPA-OR Board Letter
- 2023 VPA-OR Financial Report Final
- 2024 VPA-OR Board Letter
- 2024 VPA-OR Financial Report Final

iv. Resignation of Cheylin Jaukkuri, Board Treasurer

- Resignation Letter

Important Dates:

- Next School Board Meeting: **February 16, 2026 @ 12:00pm**
 - Presidents Day
 - Proposed new date- Tuesday Feb. 17 @12:00pm

C. Finance Report– Stephen Narcisse/Valerie Joseph

- a. Reference: III_C_VPA-OR Dec 2025 Board Financial Review
- b. Reference: III_C_JCA-OR Dec 2025 Board Financial Review

III. CONSENT AGENDA

A. Approval of School Board Meeting Minutes

- a. Reference: III_A_20251215_VPA_JCA_MINUTES_FINAL
- b. Reference: II_B_iii_a_Virtual Preparatory Academy of Oregon- Board Letter – 2023
- c. Reference: II_B_iii_b_Virtual Preparatory Academy of Oregon-Financial Report -2023
- d. Reference: II_B_iii_c_Virtual Preparatory Academy of Oregon- Board Letter – 2024
- e. Reference: II_B_iii_d_Virtual Preparatory Academy of Oregon-Financial Report -2024

Motion	It is recommended that the VPA-OR Board approve the consent agenda items as presented.
Second	
Vote	

IV. ITEMS SCHEDULED FOR ACTION

A. **Action Item:**

Motion	
Second	
Vote	

B. **Action Item:**

Motion	
Second	
Vote	

C. **Action Item:**

Motion	
Second	

Vote	
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D. Action Item:

Motion	
Second	
Vote	

V. ADJOURNMENT

Meeting adjourned by the Board Chair at: