



MONTHLY MEETING AGENDA

BOARD OF DIRECTORS

VIRTUAL PREP ACADEMY OF OREGON

JEFFERSON CLASSICAL ACADEMY OF OREGON

740 Overholt Ave, Prairie City, OR 97869

February 17, 2026 @ 12:00 pm

Microsoft Teams

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Meeting ID: 212 937 765 424 03

Passcode: Y8sq6fL9

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INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Virtual Prep Academy of Oregon and The Jefferson Classical Academy of Oregon (“School”) welcomes your participation at the School Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance. Your participation assures us of continuing community interest in our School. To assist you in the case of speaking/participating in our meetings, the following guidelines are provided:

1. Agenda is available online at the meeting.
2. “Oral Communication” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board Chair at: 12:00pm

B. ROLL CALL

Role	First	Last	Present	Absent
Board Chair	Laurel	Pederson		
Secretary	Suzi	Kendrick		
Treasurer	Christine	Hackenbruck		
Quorum Established				

II. COMMUNICATIONS

A. Public Comments: Comments may be made to the Board at this time on non-agenda topics. Please state your name and keep your comments to no more than three minutes. If you wish to add an agenda item, please contact the Head of School two weeks prior to the next Regular Board Meeting.

B. Head of School Report- Melissa Hausmann

a. State of School Report

i. Enrollment Update

- Virtual Prep Academy of Oregon
 - 129 student current enrollment
- Jefferson Classical Academy of Oregon
 - 9 student current enrollment

ii. Board Discussion Topic

- Strategic Planning
- Intro to Goals

iii. Virtual Prep Academy of Oregon Final Financial Report (Action Item)

- Reference: II_B_iii_a_Virtual Preparatory Academy of Oregon- Board Letter - 2025
- Reference: II_B_iii_b_Virtual Preparatory Academy of Oregon-Financial Report -2025

iv. Auditing Services Proposal for Jefferson Classical Academy of Oregon (Action Item)

- Reference: II_B_iv_Auditing Services Proposal for Jefferson Classical Academy of Oregon

Important Dates:

- Next School Board Meeting: **March 16, 2026 @ 12:00pm**

C. Finance Report– Stephen Narcisse/Valerie Joseph

- a. Reference: III_C_VPA-OR January 2026 Board Financial Review
- b. Reference: III_C_JCA-OR January 2026 Board Financial Review

III. CONSENT AGENDA

A. Approval of School Board Meeting Minutes

- a. Reference: III_A_20260122_VPA_JCA_MINUTES_FINAL

B. Approval of Personnel Report

- a. Reference: III_E_Personnel Report, February 2026 Board Meeting

Motion	It is recommended that the VPA-OR Board approve the consent agenda items as presented.
Second	
Vote	

IV. ITEMS SCHEDULED FOR ACTION

A. **Action Item:** It is recommended that the VPA-OR Board approve the Financial Report for the year ending June 30, 2025, for Virtual Prep Academy of Oregon.

Motion	
Second	
Vote	

B. **Action Item:** It is recommended that the VPA-OR Board approve the Auditing Services Proposal from Pauly, Rogers and Co., to provide FY26 audit services for Jefferson Classical Academy of Oregon.

Motion	
Second	
Vote	

V. ADJOURNMENT

Meeting adjourned by the Board Chair at: 1:01pm